



NAVAL ASSOCIATION OF CANADA
OTTAWA BRANCH
ANNUAL REPORT
2020

Date of Report: 15 Feb 2021

Period of Report: 1 Jan 2020 – 31 Dec 2020

Branch: NAC – Ottawa Branch

Mailing Address: 78 Lisgar St, Ottawa, ON K2P 0C1

Branch Executive:

President	Tim Addison
Vice President - Membership	Gerry Powell
Vice President - Operations	Ray Coutu
Secretary	Nick Leak
Treasurer	John Millar
Entertainment	Mark Watson
Member Support	Richard Guitar
Endowment Fund	Howie Smith
Directors at Large	Stephen King
	Phil Dana
Past President	Barry Walker

Branch Membership as of 31 Dec 2020

The membership roster is available to the NAC National Office through access to the branch membership system at <https://nac-o.wildapricot.org>. Hard copy is available upon request.

MEMBERSHIP					
	Active	Pending	LAPSED		
Regular - Local	184	4	0	274	69.4%
Regular - Out-of-town	53	1	0		
Regular - Serving CF	30	0	0		
Regular - Spouse	1	1	0		
Honorary	24	0	0	35	8.9%
Lifetime	11	0	0		
NCdt	83	0	0	86	21.8%
Introductory	2	1	0		
MEMBERSHIP TOTAL	388	7	0	395	100.0%
<i>Current + Pending</i>	395				
No email address	(12)				
Email failed	(1)				
email disabled	(4)				
CONNECTED TOTAL				378	95.7%
Opted Out	(2)				
Opted in - but no blasts					
CONTACT TOTAL				376	95.2%

Branch Financial Reports as of 31 Dec 2020

The following documents report the financial status of the Branch as of 31 December 2020 and are currently being reviewed by our independent reviewer.

Naval Association of Canada-Ottawa Income Statement 01 January 2020 to 31 December 2020

REVENUE

Sales Revenue

Donations to Branch	855.00
Membership Dues	<u>21,615.00</u>
Net Sales	<u>22,470.00</u>

Other Revenue

Miscellaneous Revenue	<u>0.00</u>
Total Other Revenue	<u>0.00</u>

TOTAL REVENUE	<u>22,470.00</u>
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EXPENSE

General & Administrative Expenses

Administration & Board Meetings	150.52
Advertising & Promotions	18.51
Annual Dues to National	11,575.00
Business Fees & Licenses	150.00
Courier & Postage	0.00
Insurance	827.60
Interest & Bank Charges	94.20
Wild Apricot & AMEX	549.08
Office Supplies & Computers	0.00
SOUNDINGS	1,993.01
Miscellaneous Expenses	0.00
Entertainment	0.00
Education & Speakers Nights	695.37
Professional Fees	<u>2,209.87</u>
Total General & Admin. Expenses	<u>18,263.16</u>

TOTAL EXPENSE	<u>18,263.16</u>
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NET INCOME	<u>4,206.84</u>
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Generated On: 01/01/2021

**Naval Association of Canada-Ottawa
Balance Sheet As at 31 December 2020**

ASSET

Current Assets

Chequing Bank Account	<u>70,518.00</u>	
Total Cash		70,518.00
Accounts Receivable	0.00	
Accounts Receivable National	0.00	
HST Recoverable	<u>475.70</u>	
Total Receivable		475.70
Prepaid Expense-General	0.00	
Prepaid Expense-Dues	<u>176.88</u>	
Total Current Assets		<u><u>71,170.58</u></u>

TOTAL ASSET	<u><u>71,170.58</u></u>
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LIABILITY

Current Liabilities

Accounts Payable	0.00
Accrued Liabilities	2,050.00
Accounts Payable-Other	0.00
NAC Endowment Fund Payable	810.00
Cadet Bursary Payable	160.00
Accounts Payable to National	0.00
Acc Pay NAC-VI	750.00
Pre-Paid Dues	<u>13,020.00</u>
Total Current Liabilities	<u>16,790.00</u>

Appropriated Earnings

Salty Dips	<u>11,231.01</u>
TOTAL APPROPRIATED EARNINGS	<u>11,231.01</u>

TOTAL LIABILITY AND APPROPRIATED EARNINGS	<u>28,021.01</u>
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EQUITY

Retained Earnings

Retained Earnings - Previous Year	38,942.73
Current Earnings	<u>4,206.84</u>
Total Retained Earnings	<u>43,149.57</u>

TOTAL EQUITY	<u>43,149.57</u>
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LIABILITIES AND EQUITY	<u><u>71,170.58</u></u>
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Organized Events in 2020

The Ottawa Branch held two in-person Speaker's Evening events before imposition of the COVID-19 restrictions on public gatherings. Following a brief pause, the Branch moved to Virtual Speaker's Evenings and opened registration for these events to all NAC Branches. Courtesy invitations were also offered to members of the Royal United Services Institute (NS).

Month	Speaker	Topic	Attendance
February	RAdm (Retired) Simon Page	Sustainment of the CF and the RCN	40
March	Linus Pilypaitis	Estate Planning and Charitable Donations	20
May	Capt(N)(Retired) Tom Tulloch	A World Class Shipyards in Our Midst	75
June	Cmdre Chris Robinson, DGNFD	The RCN Capital Program	85
July	Cmdre Josée Kurtz	Command of Standing NATO Maritime Group 2	70
September	Dr Adam Lajeunesse & Timothy Choi	Here Be Dragons – Chinese Submarine Operations in the Arctic	66
October	Bill Conconi & David Soule	An Evening with the NAC National Executive	44
November	RAdm Chris Sutherland	RCN Human Resources	80
December	Cmdre Dave Patchell, DGNSP	RCN Strategic HR Plan	74

Meetings of the Branch Board of Directors were held throughout the year using video conferencing means.

Regrettably, our normal twice annual social events had to be cancelled due to COVID 19 restrictions.

Other Branch Activities:

- The Branch published 2 editions of our Soundings Magazine.
- The Branch Salty Dips committee progressed work on Volume 11 of Salty Dips and readied it for publication early in 2021.
- Members of the branch participated in the Virtual Navy Bike Ride held from June through August.
- On behalf of NAC National, members of the Branch planned for the 2020 Annual General Meeting, Conference and Battle of the Atlantic Gala Dinner to be held in Ottawa from April 30 – May 3, 2020. Imposition of COVID-19 restrictions led to the cancellation of these events.
- NAC Ottawa continues to support implementation of Wild Apricot as the NAC membership management system. Data from all branches was incorporated into the system during 2020.